

BOARD OF STUDIES (BOS)

Constitution: The Constitution of the Board of Studies (BOS) is according to the structure given below:

SNo	Category	Nature
1	Head of the Department	Ex-officio Chairman
2	Faculty members from each specialization	Members
3	Two subject experts from outside the University to be nominated by the Academic Council	Members
4	One expert to be nominated by the Vice Chancellor of the University from a panel of six recommended by the Principal	Member
5	One representative from industry/corporate sector/allied area relating to placement to be nominated by the Academic Council	Member
6	One Post-Graduate meritorious alumnus to be nominated by the Principal	Member

Note: The Chairperson with the approval of the Principal may co-opt additional members, from among:

- i) Experts from outside the College whenever special courses of studies are to be formulated, and
- ii) Other members of staff of the same faculty

Term: The term of the nominated members shall be three years.

Quorum: One half of the members.

Meetings: At least Twice in a year. However, the meeting may be scheduled as and when necessary but at least one in a semester. The Principal shall draw up the schedule for meetings of the Board of Studies for different departments or the Chairperson of the BOS may conduct the meeting with prior approval of the Principal.

Functions:

The Board of Studies of a department in the College shall;

- Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders State/National requirement for the consideration and approval of the Academic Council.
- Suggest methodologies for innovative teaching and evaluation techniques.
- Suggest panel of names to the Academic Council for appointment of examiners; and Co-ordinate Research, Teaching, Extension and other academic activities in the department and perform any other functions that may be assigned by the Academic Council.

